

Package No	Description of Procurement Package	Unit	Quantity	Procurement Method & Type	Contract approving authority	Source of Funds	Estid Cost in Lakh TK	Time code for Process	Advertise EOI	Tender Opening	Tender Evaluation	Approval to Award	Negotiation of Award	Signing of Contract	Total time for Contract Signature	Time for Completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
SR-1	Office Equipment Repair and Maintenance	Nos.	As per need	DPM/ RFQ	DG	GoB	2.00	Planned dates Planned days	02-09-2020	17-09-2020	17-09-2020					
SR-2	Repair and Maintenance of other Machinery and equipment	Nos.	As per need	DPM	DG	GoB	1.50	Planned dates Planned days Actual dates	14-09-2020	22-09-2020	22-09-2020					
SR-3	Motor Vehicles Repair & Maintenance	Nos.	As per need	DPM/ RFQ	DG	GoB	1.0	Planned dates Planned days Actual dates	11-11-2020	19-11-2020	19-11-2020					
SR-4	Motor Vehicles Repair & Maintenance	Nos.	As per need	DPM/ RFQ	DG	GoB	0.75	Planned dates Planned days Actual dates	04-01-2021	13-01-2021	13-01-2021					
SR-5	Motor Vehicles Repair & Maintenance	Nos.	As per need	DPM/ RFQ	DG	GoB	0.75	Planned dates Planned days Actual dates	07-02-2021	15-02-2021	15-02-2021					
SR-6	Motor Vehicles Repair & Maintenance	Nos.	As per need	DPM/ RFQ	DG	GoB	0.75	Planned dates Planned days Actual dates	03-03-2021	15-03-2021	15-03-2021					
SR-7	Computer Repair and Maintenance	Nos.	As per need	DPM/ RFQ	DG	GoB	2.00	Planned dates Planned days Actual dates	07-09-2020	16-09-2020	16-09-2020					
SR-8	Function/Festival: decoration for Wetlands day	Nos.	As per need	DPM/ RFQ	DG	GoB	1.00	Planned dates Planned days Actual dates	10-01-2021	18-01-2021	18-01-2021					
SR-9	Maintenance of other Machinery and equipment	Nos.	As per need	DPM/ RFQ	DG	GoB	2.00	Planned dates Planned days Actual dates	11-10-2020	19-10-2020	19-10-2020					
SR-10	Computer Repair and Maintenance	Nos.	As per need	DPM/ RFQ	DG	GoB	1.50	Planned dates Planned days Actual dates	08-03-2021	17-03-2021	17-03-2021					

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Accounts Assistant

Deputy Director (Admin and Finance)

Director (Admin and Finance)

[Signature]

Budget: Revenue

Package No	Description of Procurement Package	Unit	Quantity	Procurement Method & Type	Contract approving authority	Source of Funds	Estid Cost in Lakh TK	Time code for Process	Invite/ Adverse Tender	Tender Opening	Tender Evaluation	Approval (Award)	Negotiation of Award	Signing of Contract	Total time for Contract Signature	Time for Completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
WR-1	Repair of regional offices	Nos.	Asper need	RFQ /DPM	DG	GoB	3.00	Planned dates Planned days Actual dates	04-01-2021	12-01-2021	12-01-2021					
WR-2	Repair of Head office	Nos.	Asper need	RFQ /DPM	DG	GoB	3.00	Planned dates Planned days Actual dates	02-02-2021	11-02-2021	11-02-2021					
WR-3	Repair of Head office	Nos.	Asper need	RFQ /DPM	DG	GoB	2.47	Planned dates Planned days Actual dates	02-03-2021	11-03-2021	11-03-2021					

Accounts Assistant

Deputy Director (Admin and Finance)

Director (Admin and Finance)

Annual Procurement plan 2020-21
 Goods

Budget: Revenue

Package No	Description of Procurement Package	Unit	Quantity	Procurement Method& Type	Contract approving authority	Source of Funds	Estid Cost in lakh TK	Time code for Process	Invite/ Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Negotiation of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of contract
1								9	10	11	12	13	14	15	16	17
GR-1	Purchase of Computer and Laptop	Nos	2	RFQ	DG	GOB	2.00	Planned dates 22-07-2020 Actual dates	27-10-2020	30-07-2020 8	05-11-2020 1	05-11-2020				
GR-2	Printing of Calendar	Nos	As per need	RFQ	DG	GOB	2.00	Planned dates 07-09-2020 Actual dates		10	1					
GR-3	Purchase of Furniture for Head office and Regional office	Nos	As per need	RFQ	DG	GOB	3.00	Planned dates 03-01-2021 Actual dates		04-02-2021	04-02-2021					
GR-4	Purchase of Information Communication technology Equipment	Nos	As per need	DPM/RFQ	DG	GOB	3.00	Planned dates 07-10-2020 Actual dates		15-10-2020	15-10-2020					
GR-5	Other Stationery	Nos	As per need	DPM/RFQ	DG	GOB	3.00	Planned dates 22-09-2020 Actual dates		29-09-2020	29-09-2020					
GR-6	Purchase of Laptop	Nos	4	RFQ	DG	GOB	3.00	Planned dates 12-10-2020 Actual dates		20-10-2020	20-10-2020					
GR-7	Purchase of photocopier machine	Nos	As per need	RFQ	DG	GOB	1.50	Planned dates 7-12-2020 Actual dates		15-12-2020	15-12-2020					
GR-8	Purchase of Furniture for Head office and Regional office	Nos	As per need	DPM/RFQ	DG	GOB	3.00	Planned dates 06-10-2020 Actual dates		14-10-2020	14-10-2020					
GR-9	Purchase of software	Nos	As per need	DPM/RFQ	DG	GOB	3.00	Planned dates 17-11-2020 Actual dates		25-12-2020	25-12-2020					
GR-10	Purchase of Computer	Nos	4	RFQ	DG	GOB	3.00	Planned dates 18-01-2021 Actual dates		26-01-2021	26-01-2021					
GR-11	Other Stationery	Nos	As per need	DPM/RFQ	DG	GOB	2.50	Planned dates								

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1								9	10	11	12	13	14	15	16	17
								Actual dates								
								Planned days	05-10-2020	13-10-2020	13-10-2020					
								Planned days								
								Actual dates								
								Planned days	06-01-2021	15-01-2021	15-01-2021					
								Planned days								
								Actual dates								
GR-13	Purchase of Information Communication technology Equipment	Nos.	As per need	DPM/ RFQ	DG	GOB	2.92									
								Planned days	07-02-2021	15-02-2021	15-02-2021					
								Actual dates								
								Planned days								
								Actual dates								
GR-14	Purchase of Computer materials	Nos	As per need	DPM/ RFQ	DG	GOB	2.00									
								Planned days	07-09-2020	15-09-2020	15-09-2020					
								Actual dates								
								Planned days								
								Actual dates								
GR-15	Making documentary	Nos	As per need	DPM/ RFQ	DG	GOB	2.50									
								Planned days	09-09-2020	17-09-2020	17-09-2020					
								Actual dates								
								Planned days								
								Actual dates								
GR-16	Purchase of intercom	Nos	As per need	RFQ	DG	GOB	1.50									
								Planned days	08-03-2021	17-03-2021	17-03-2021					
								Actual dates								
GR-17	Purchase of Furniture for Head office and Regional office	Nos	As per need	DPM/RFQ	DG	GOB	2.90									

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Accounts Assistant

Deputy Director (Admin and Finance)

Director (Admin and Finance)

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